

# UCLA CENTER FOR THE DIGITAL ARTS - Special Access Form

The CDA aims to serve all of its varied constituencies in the School of the Arts and Architecture. Although we would like to accommodate all requests, limitations of space, equipment, and staff force us to assign non-class or non-enrolled faculty, students, and staff on a prioritized basis. Student preference will be given to independent study courses with faculty sponsors. We appreciate your assistance and cooperation.

## PLEASE WRITE LEGIBLY!

Applicant Name:

\_\_\_\_\_

LAST Name

FIRST Name

Graduate \_\_\_\_\_ Undergraduate \_\_\_\_\_ Faculty \_\_\_\_\_ Staff \_\_\_\_\_

Department \_\_\_\_\_ School/College \_\_\_\_\_ Student  
ID# \_\_\_\_\_

Applicant's phone \_\_\_\_\_ E-mail \_\_\_\_\_

Hardware/software needed to do project: \_\_\_\_\_

Project duration (*approx.* \_\_\_\_\_) How often will you use the lab(s) \_\_\_\_\_

Check Lab: MAC ? PC ? Video ? Hours/week in lab \_\_\_\_\_

Description of project - Include a summary of your prior experience that qualifies you to complete this project (*approx. 100-200 words; write on back if necessary*):

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### STUDENTS COMPLETE THIS SECTION:

For credit \_\_\_\_\_ Not for credit \_\_\_\_\_

Faculty sponsor/Department:

\_\_\_\_\_

Name

Department

Faculty sponsor's phone \_\_\_\_\_ E-mail \_\_\_\_\_

Signature of faculty sponsor \_\_\_\_\_

Signature of applicant's department chair \_\_\_\_\_

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Action taken [*applicant leave blank*] \_\_\_\_\_

**WE WILL TRY TO GET YOU A FIRST RESPONSE WITHIN TWO WEEKS. THANKS!**

**RETURN APPLICATION TO THE FRONT DESK**

***Please return your completed form to Etsu Garfias.***